



User manual

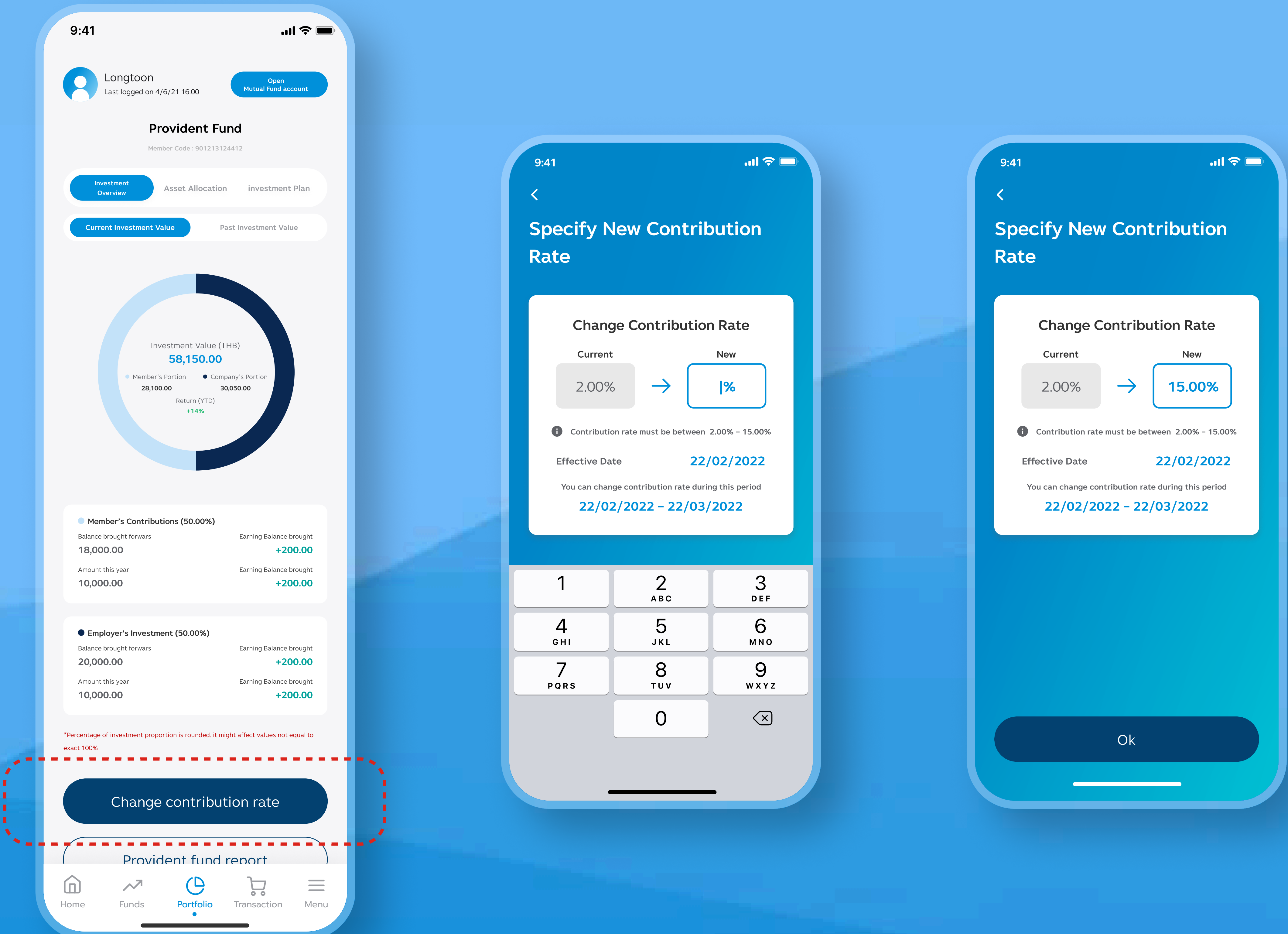


List of contents

Change contribution rate

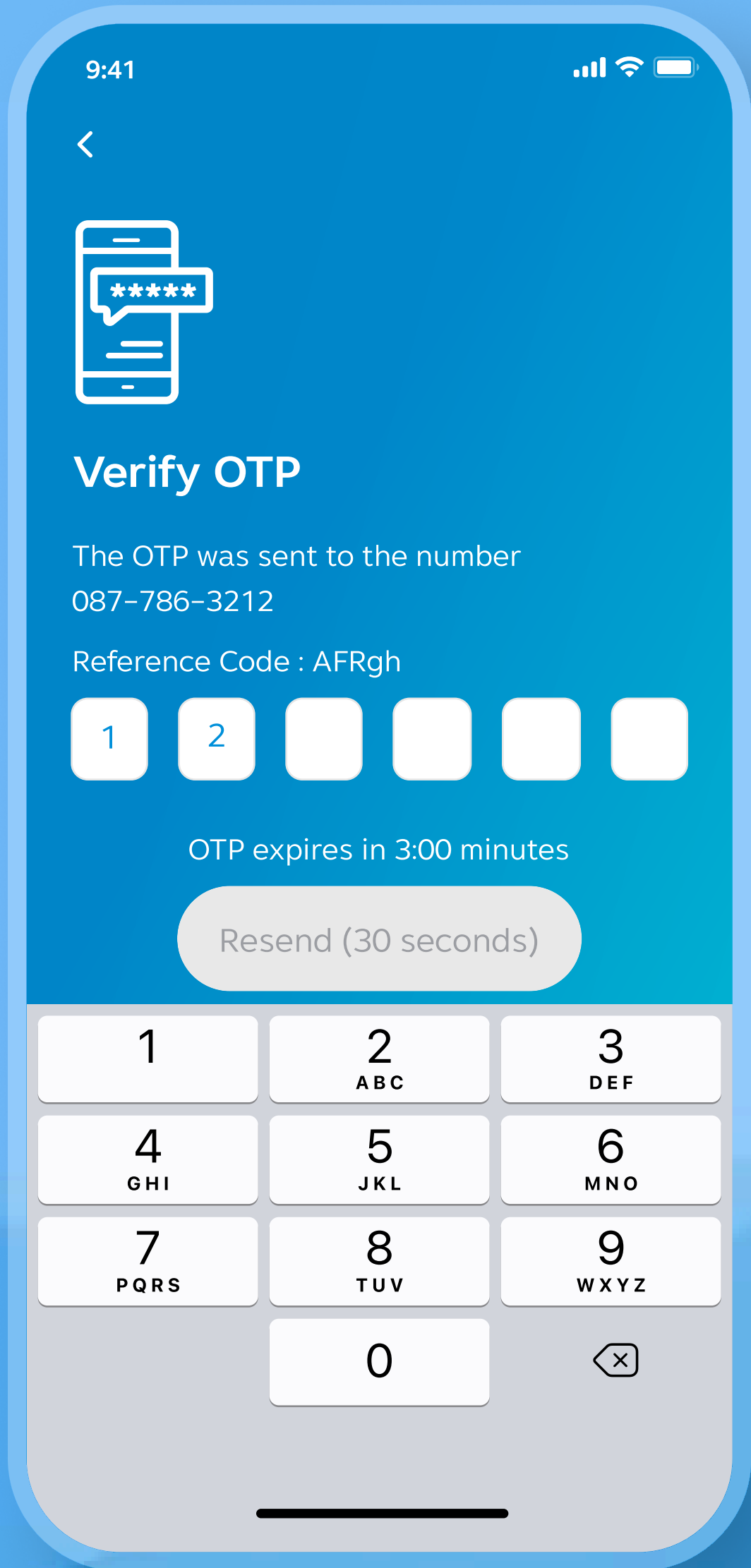
3

Change Contribution Rate

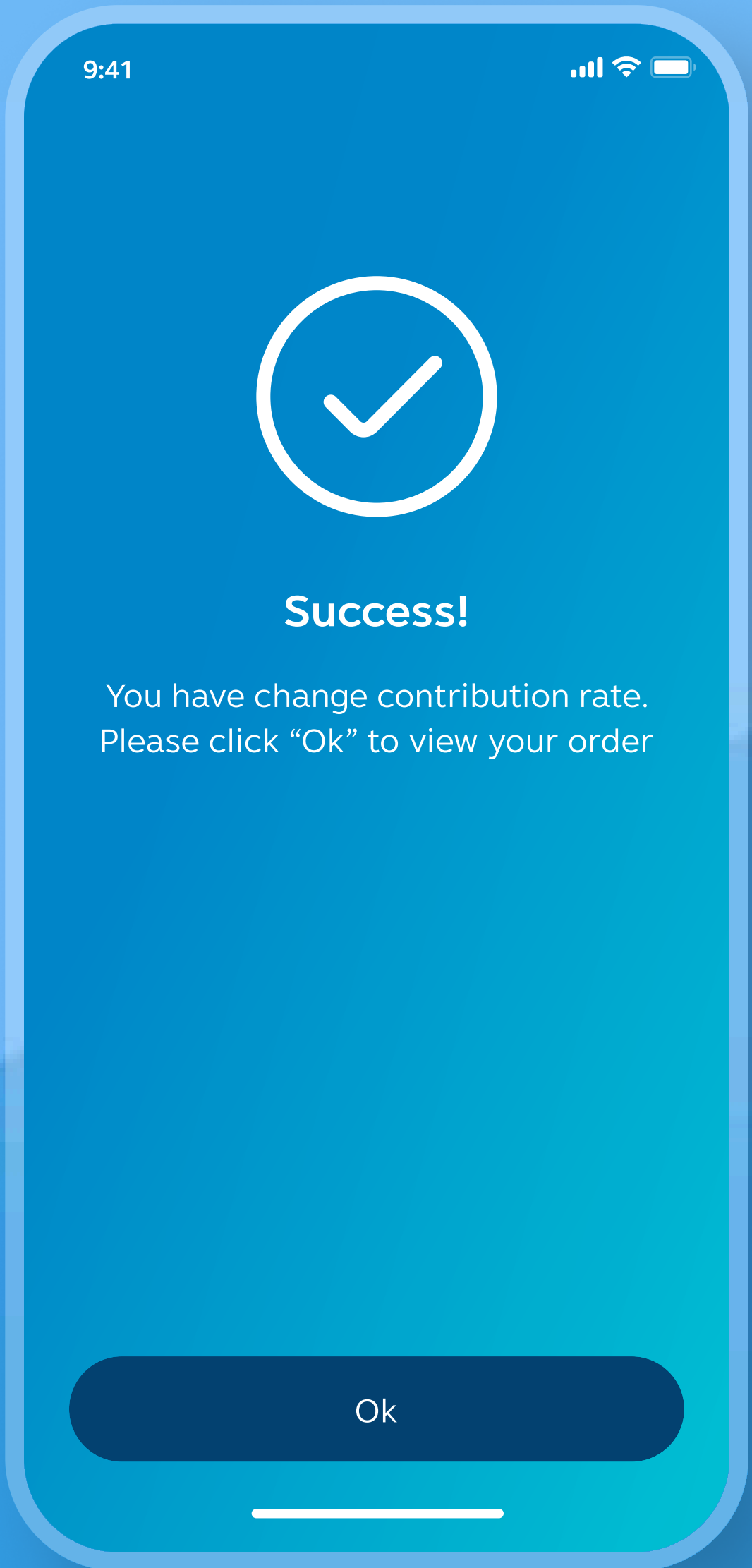


- 1. On Portfolio page, click “Change the contribution rate”
- 2. Fill in the new contribution rate.
- 3. Click “Ok”.

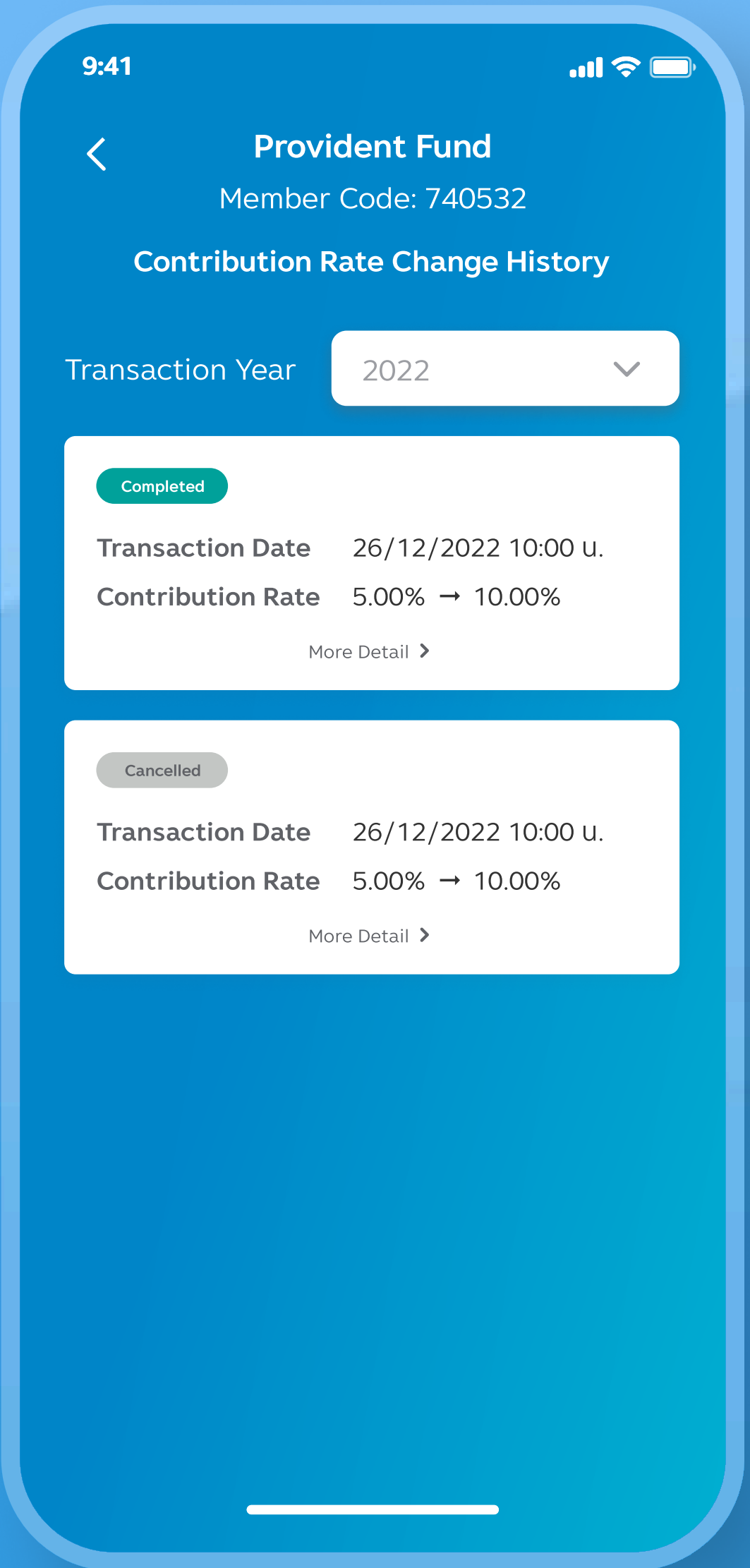
Change Contribution Rate



4. Verify OTP.

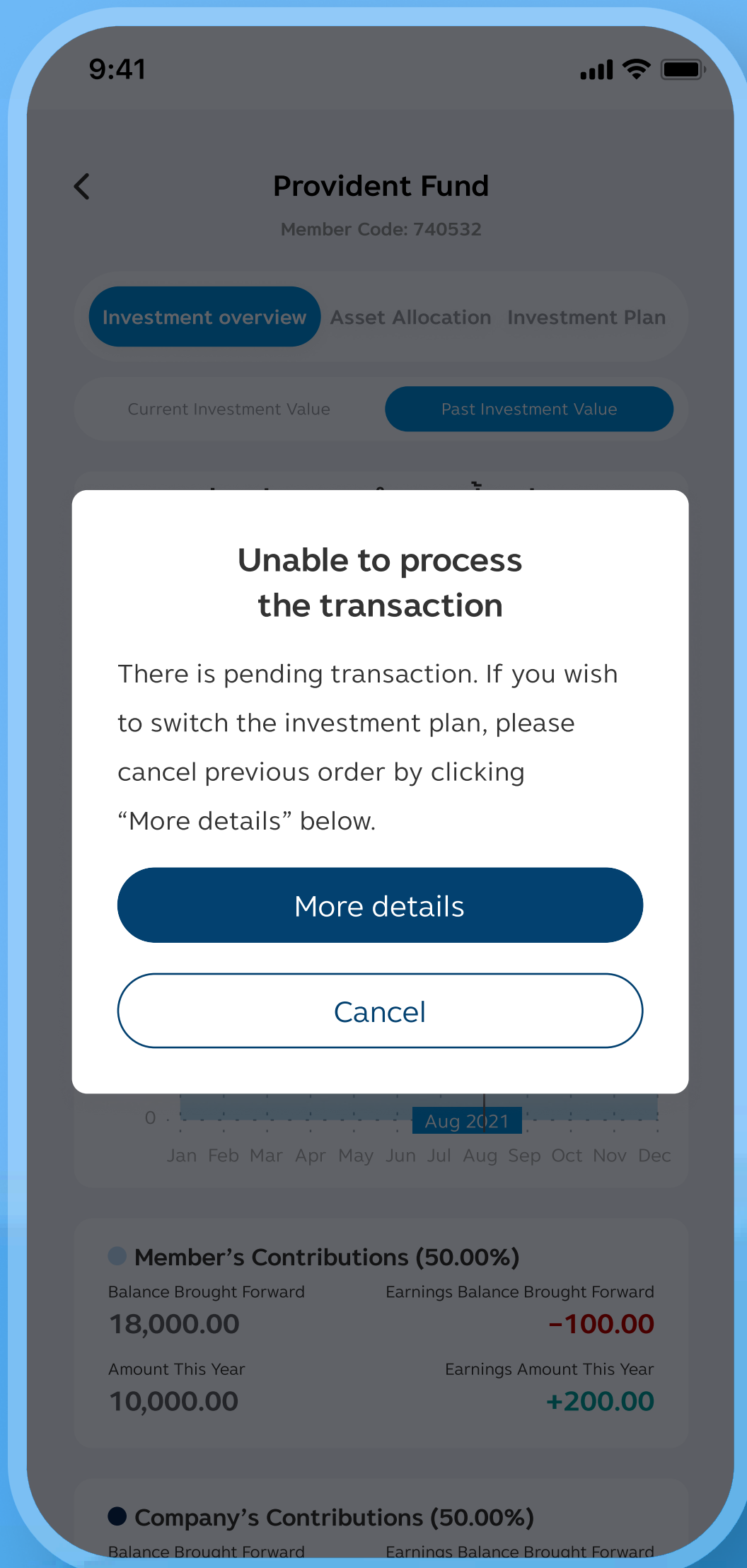


5. The transaction is completed. Click "Ok" to continue.

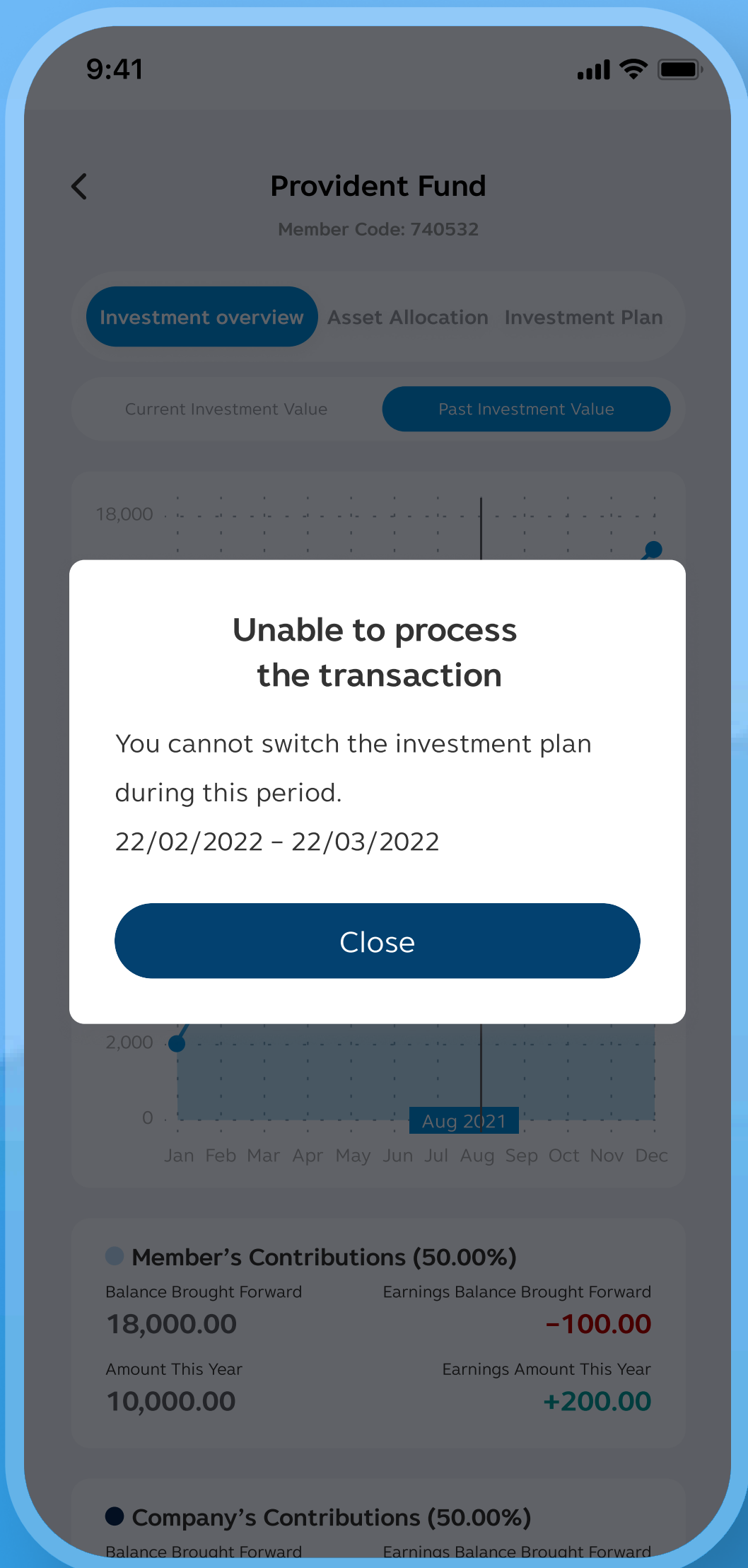


6. You will be redirected to the contribution rate change history. You can view all past and pending requests.

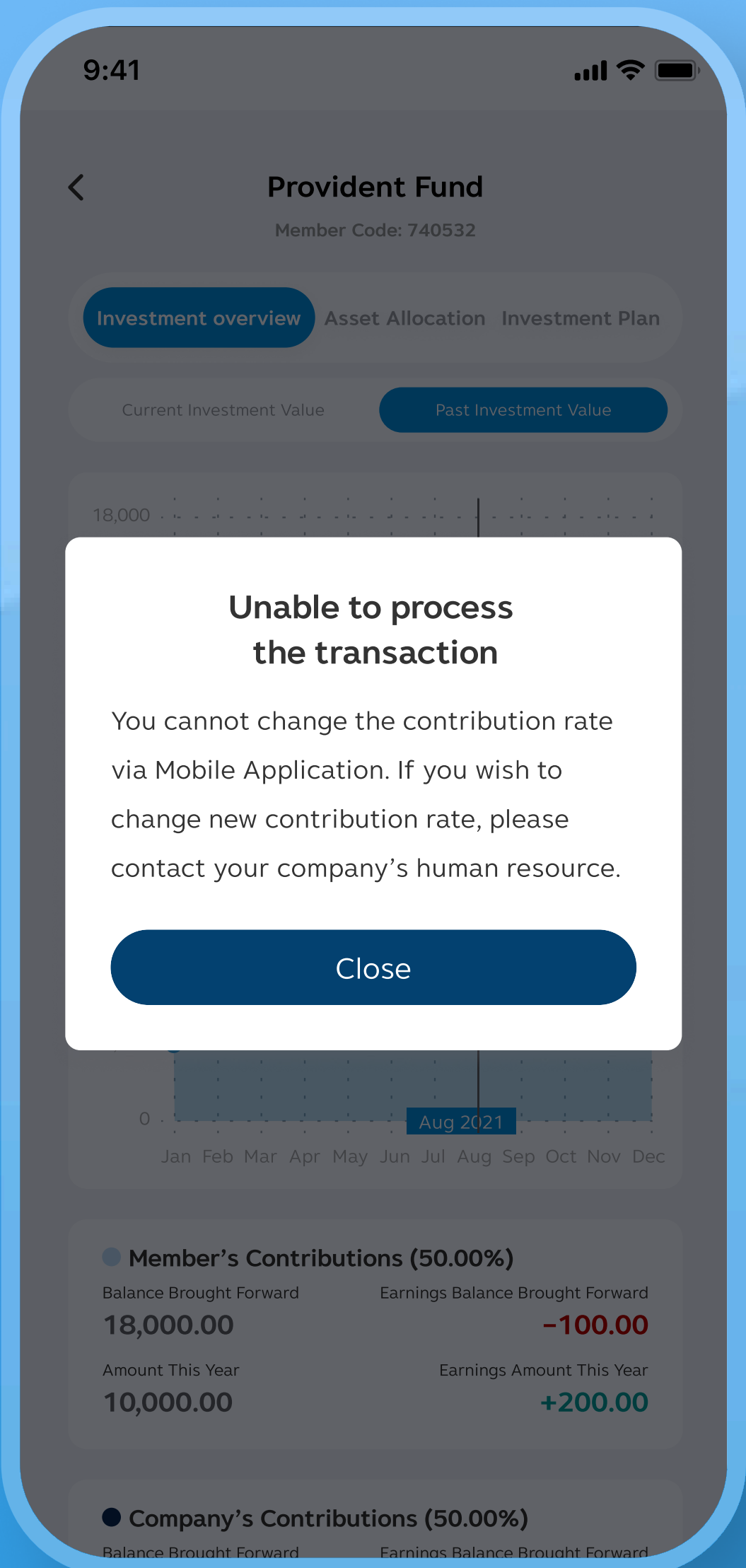
Change Contribution Rate: Error Message



You cannot change the contribution rate when there is already a pending transaction

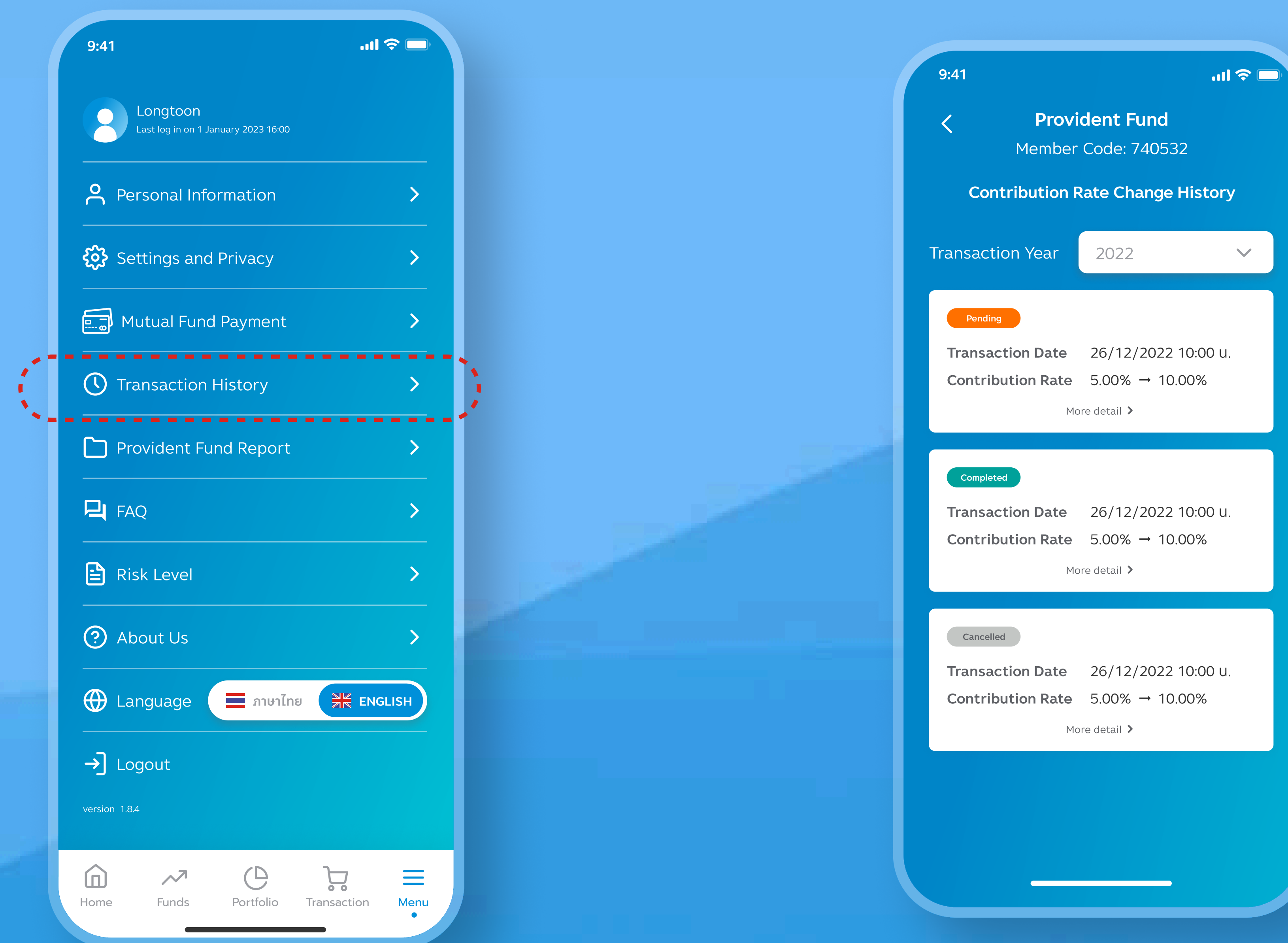


You cannot change the contribution outside the allowed period.
(Allowed period depends on company policy)



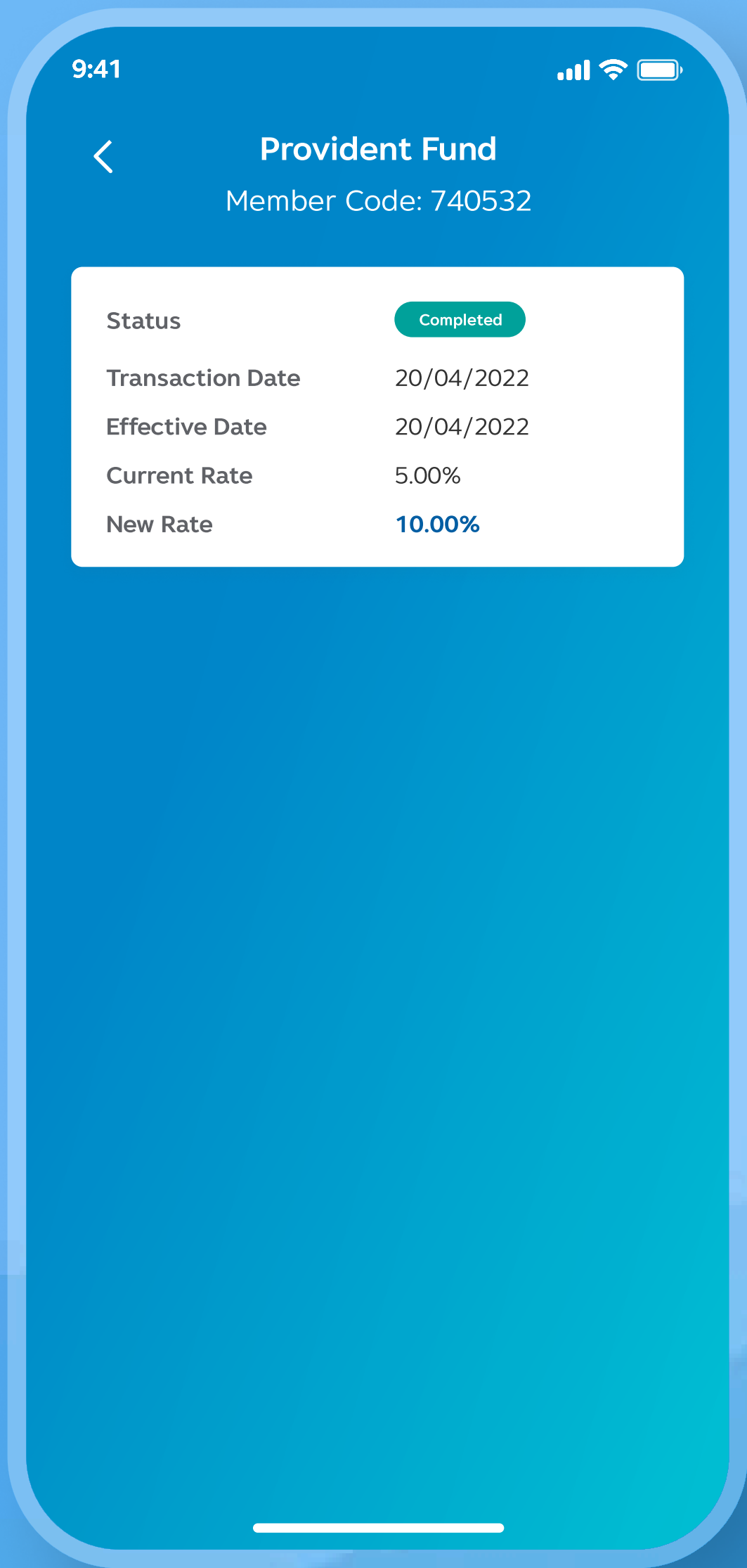
You cannot change the contribution rate if company policy does not allow you to change via mobile application.

Change Contribution Rate: Transaction History Page

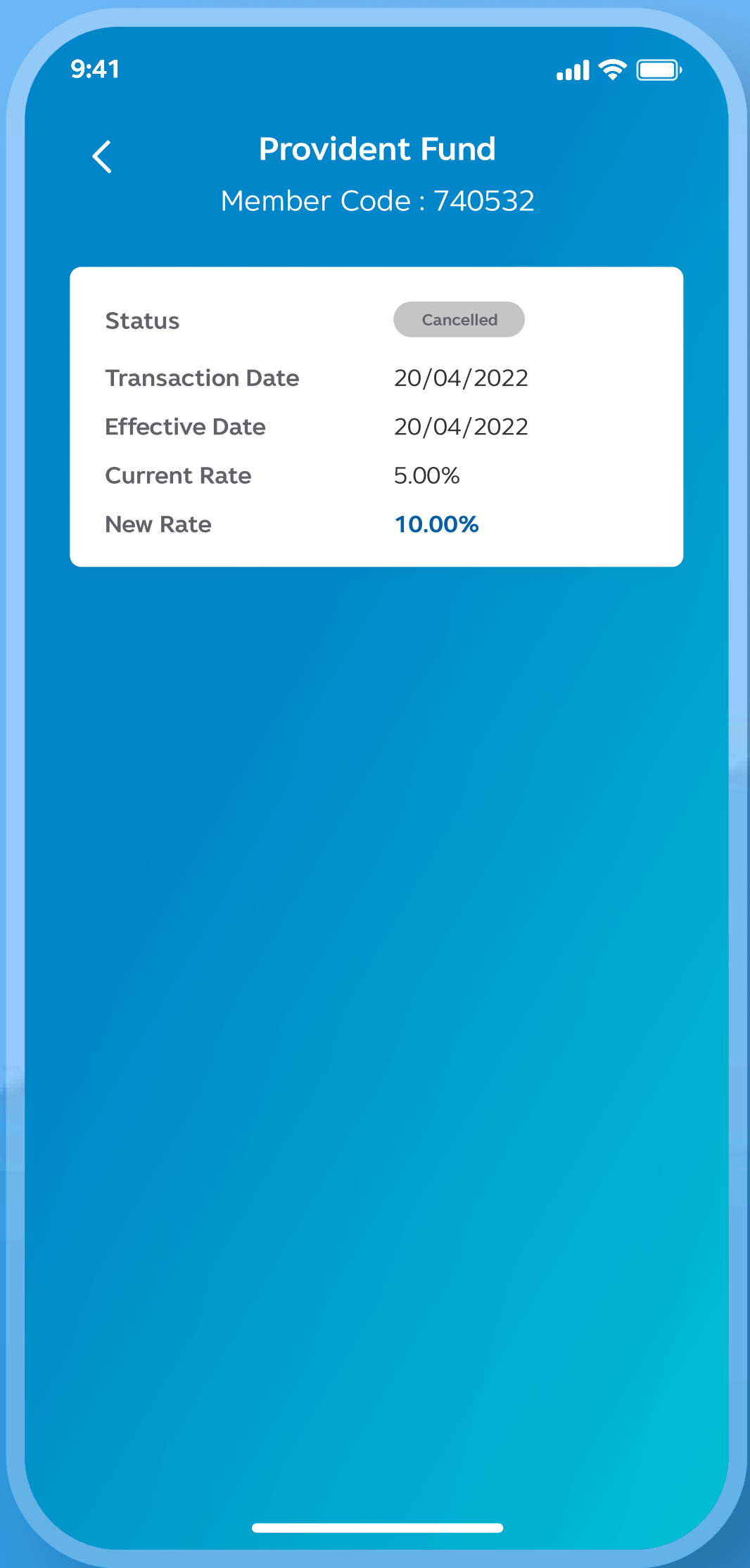


1. On menu page, click “Transaction History”
2. You can view all past and pending requests.

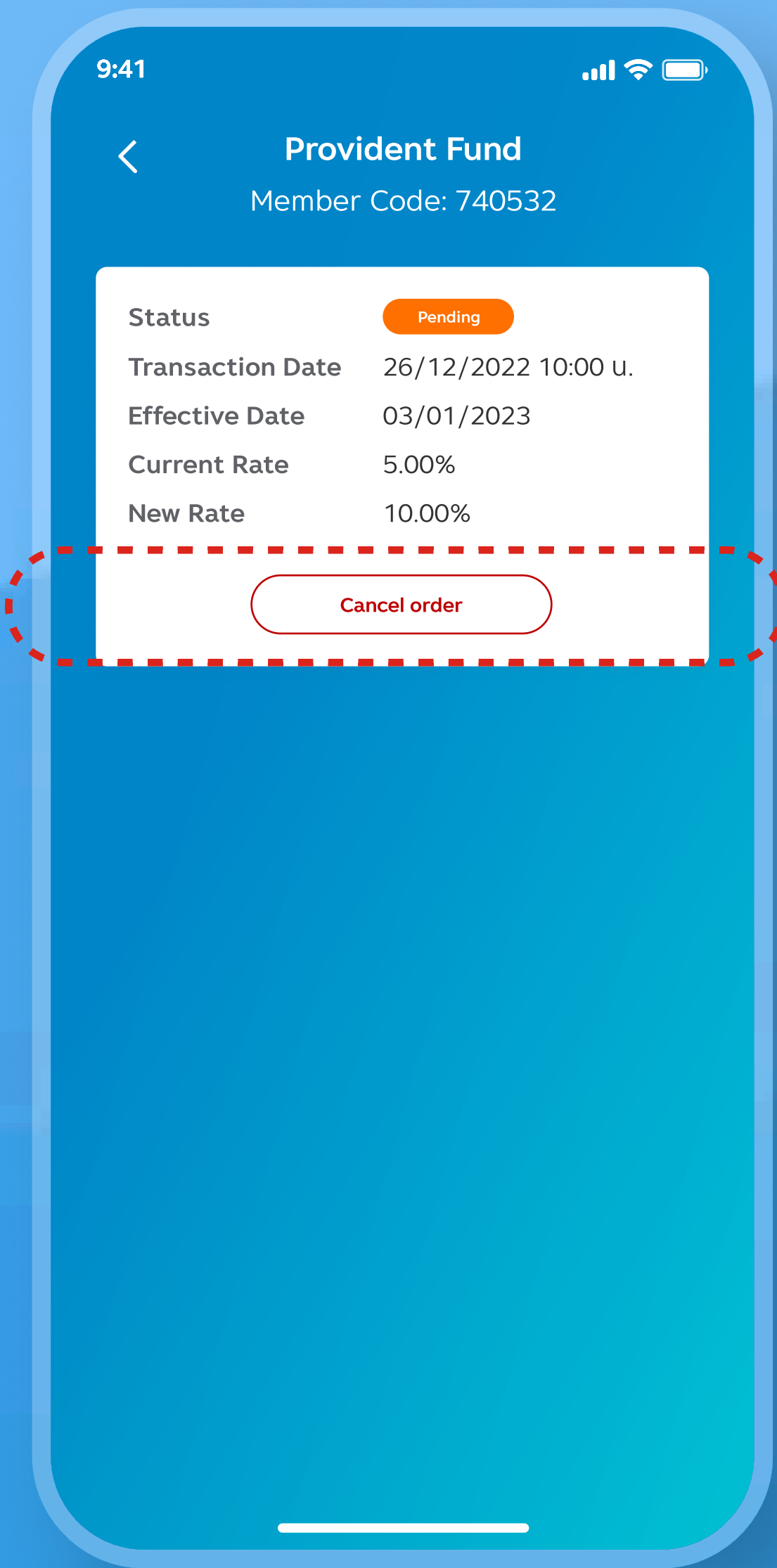
Change Contribution Rate: Transaction History Page



3. Transaction history:
Approved Status



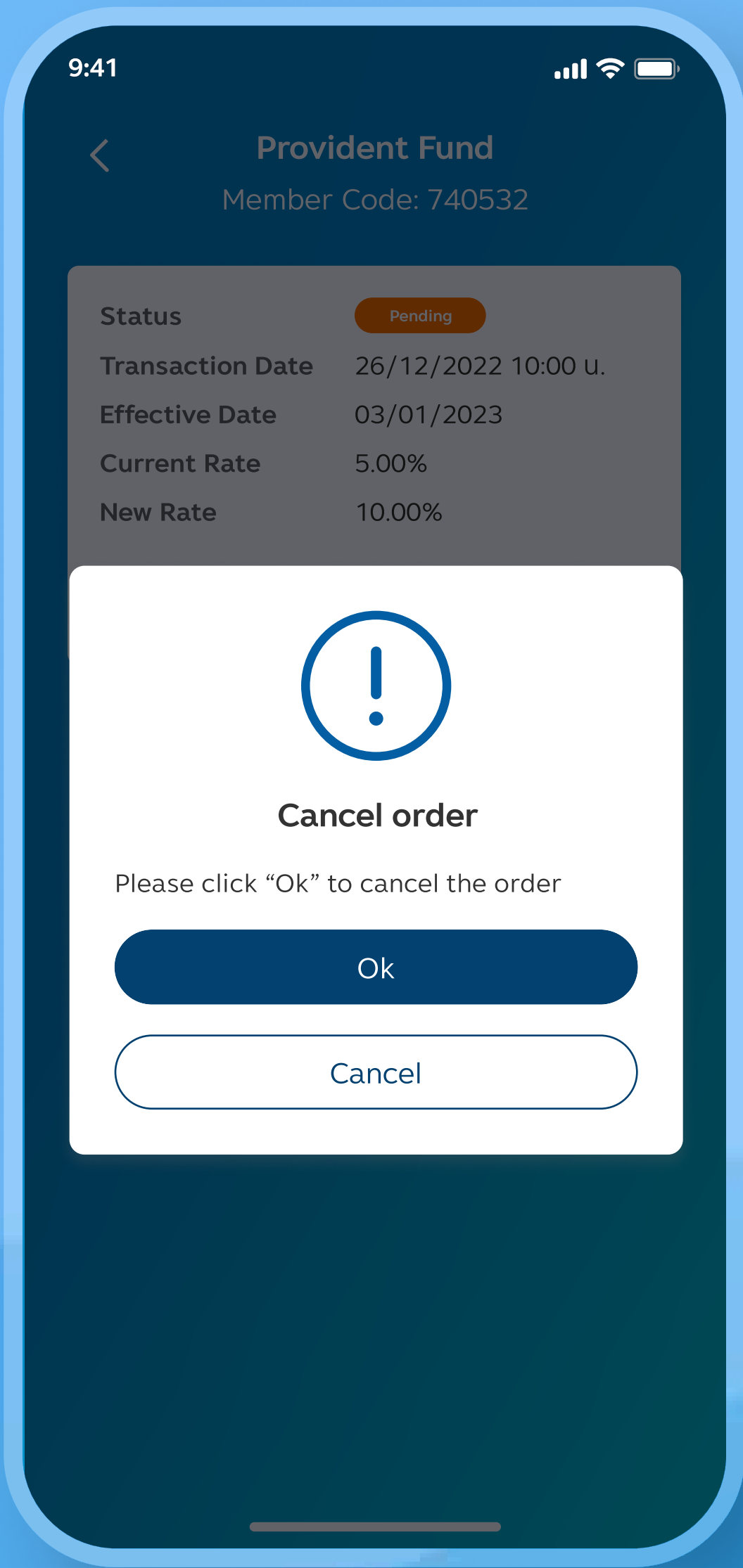
4. Transaction history:
Canceled Status



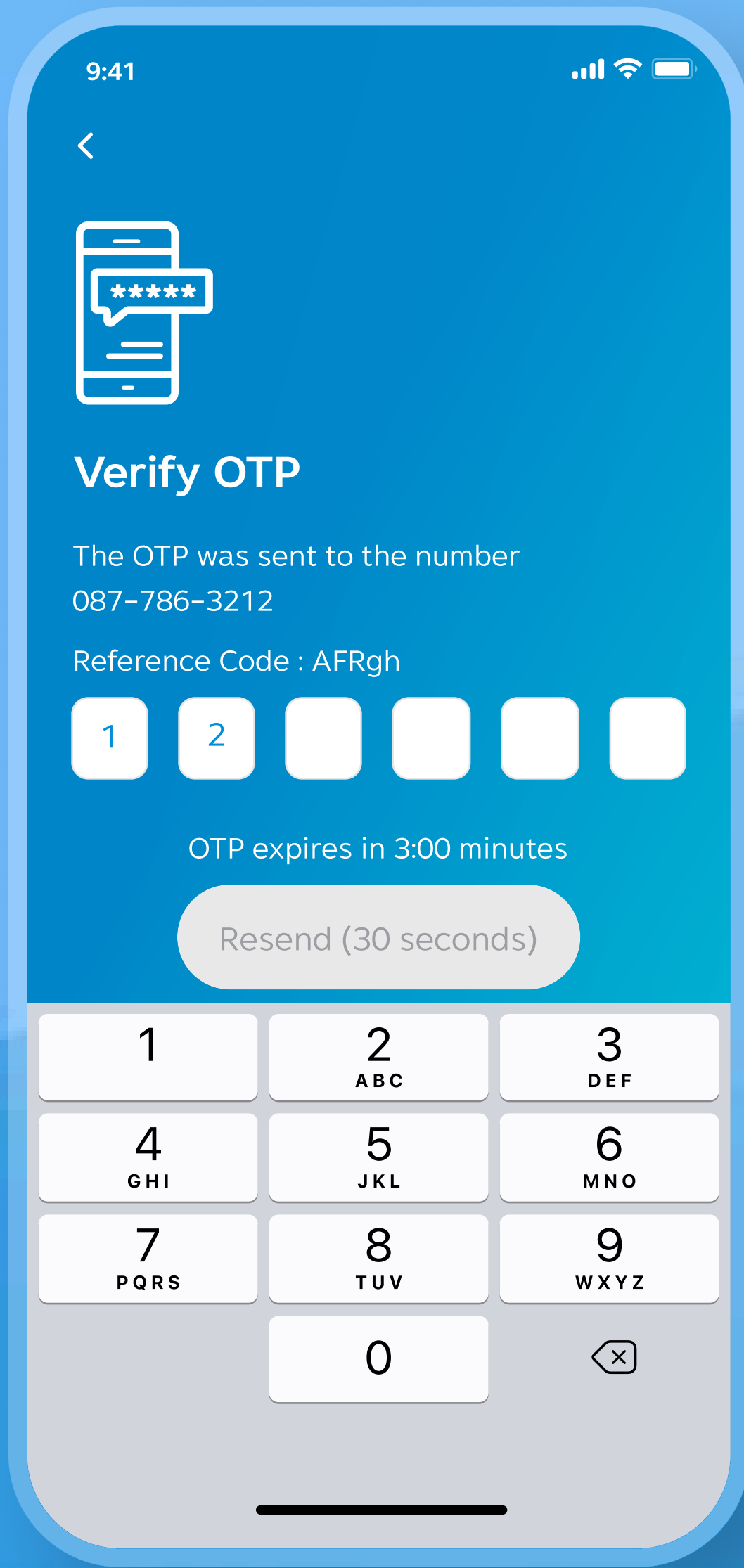
5. Transaction history:
Pending Status

When the request is in pending status,
you can choose to cancel the change request.

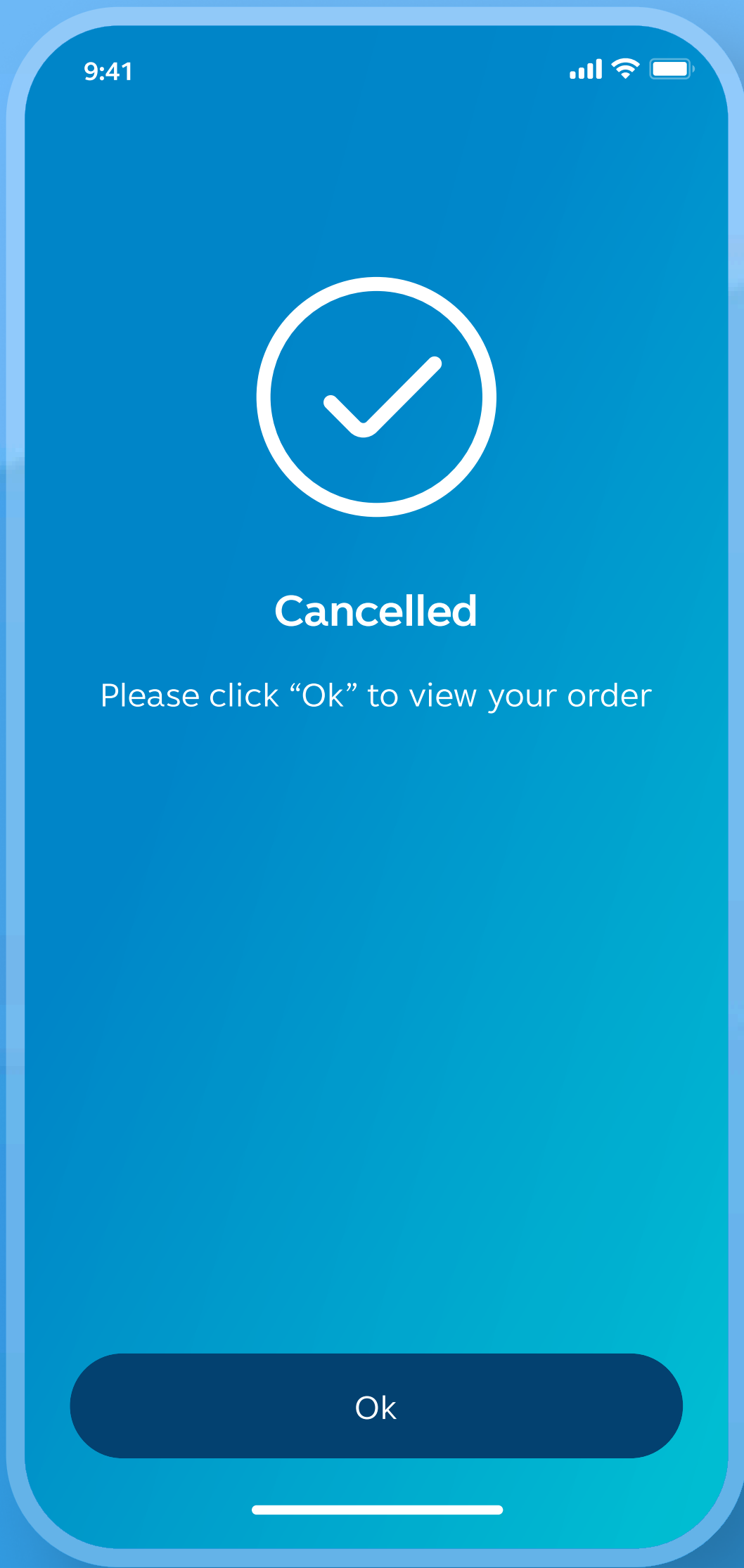
Change Contribution Rate: Transaction History Page



6. Click “Ok” to continue.



7. Verify OTP.



9. The transaction has been cancelled.



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